

**WEST KERN COMMUNITY COLLEGE DISTRICT
CITIZENS' OVERSIGHT COMMITTEE MEETING**

August 6, 2008

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:03 p.m. by Chairman Neil Sawyer. Other Committee Members present were Andy Anderson, Michael Long and Don Koenig. Committee Members Dawn Cole and Fern Garratt were absent. Superintendent/President William Duncan, Architect Kevin Cobb and Secretary Shelley Klein were also in attendance.

APPROVAL OF MINUTES

On a motion by Don Koenig, seconded by Michael Long and unanimously carried, the minutes of the meeting held May 7, 2008 were approved.

CONSTRUCTION PROJECTS UPDATE

Superintendent/President William Duncan presented the following project updates:

Remodel for Efficiency of Administration/Library/Learning Resource Center

Mr. Duncan announced that a tour of the facility would take place immediately following the conclusion of the meeting. He noted that the landscaping of the project is scheduled to be completed September 15th and a building dedication will be scheduled soon thereafter.

Science Building Modernization

The Science Building Modernization project will not be completed before the beginning of the fall semester but should be ready by September 15th. In discussions with the Science Department faculty it has been agreed to move into the classrooms one at a time.

Campus Quad Landscaping

Once the Science Building Modernization project is completed, plans for the site work in the campus quad will begin.

Child Development Center

The CDC site work is nearing completion with the retaining walls, shade structure, swing set and artificial turf having been installed. Work is also underway on the monument sign. A building dedication will be scheduled in the near future.

Vocational Education Building Project

The state matching portion of this project is dependent upon passage of a bond measure in the fall, however, due to the state's current economic situation, the measure has been

CONSTRUCTION PROJECTS UPDATE (continued):

removed from the ballot by the Governor. The local Measure A funds remain intact and will be held over until the state matching funds are available.

Technical Arts & Transition to Independent Living Projects

The design work is complete on both projects and the TIL project is a few months from being submitted to the Department of State Architects for approval. The college has petitioned the state to construct both projects simultaneously in order to attract a greater number of bidders on the project due to the increase in the size of the overall project.

Main Plant

The main plant (including chiller and chilled water loop) has been erected on a new foundation located behind the cafeteria. Currently it is serving the Library/LRC/ Administration and Science buildings and is operating at only eight to nine percent capacity.

FINANCIAL REPORTS - MEASURE A PROJECTS

Measure A General Obligation Bond Fund Financial Report

Director of Business Services Jim Nicholas distributed and reviewed the Bond Fund Financial Report for the year ending June 30, 2008, indicating total liabilities and net assets of \$28,795,072.31 (copy attached to official minutes). Included in the report are the Statement of Net Assets, Statement of Revenues, Expenditures and Changes in Fund Balance, Statement of Cash Flows, and Reconciliation Statements and Notes. Mr. Nicholas reported that all three series of bonds have been sold and that a total of \$27,199,990.20 had been invested in the District Investment funds co-managed by Merrill Lynch and Morgan Stanley.

Completion Recap and Overall Budgets at June 30, 2008

Principal Architect Kevin Cobb distributed and reviewed the Completion Recap and Overall Budgets Reports for the WKCCD Capital Improvement Plan funded by Measure A as of June 30, 2008 (copies attached to official minutes). The report indicates a total of \$17,111,388.08 in Measure A funds expended to date with a balance remaining of \$22,223,409.57.

Tour of Remodel for Efficiency Project of Library/Learning Resource Center

A tour of the Library/Learning Resource Center took place immediately following adjournment.

ADJOURNMENT

There being no further business, Chairman Sawyer adjourned the meeting at 4:35 p.m.

Respectfully Submitted:

Shelley Klein, Secretary