

**WEST KERN COMMUNITY COLLEGE DISTRICT
CITIZENS' OVERSIGHT COMMITTEE MEETING**

August 12, 2009

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:08 p.m. by Chairman Neil Sawyer. Also present was Andy Winter who has been appointed to replace Committee member Andy Anderson. Superintendent/President William Duncan and Secretary Shelley Klein were also in attendance.

APPROVAL OF MINUTES

Approval of the minutes of May 6, 2009 was postponed due to the lack of a quorum.

CONSTRUCTION PROJECTS UPDATE

Superintendent/President William Duncan presented the following project updates:

Science Building Remodel Project

The Science Building is complete and ready for occupancy beginning with the fall semester on August 24th.

Campus Quad Landscaping

The quad (courtyard) landscaping project is well underway with the installation of irrigation, drainage and electrical systems. The project is scheduled for completion by November 1st. One of the goals of this project was to have the initial heavy dirt work finished before the start of the fall semester to avoid noise issues in the nearby classrooms in the Science Building.

Maintenance and Operations Building

The award of bid for the Maintenance and Operations building project will be made at the August 13th WKCCD Board of Trustees Meeting. A total of 17 bids were attracted on this project which is an unprecedented amount. The M&O site is being moved from its current location behind the Technical Arts building to a site behind the Children's Center in order to make space for the Transition to Independent Living Program offices and classrooms.

Technical Arts Building & Transition to Independent Living Program Complex

The Technical Arts and TIL Program projects are on hold due to the current state fiscal crisis and unavailability of matching funds. Because of California's poor credit rating, it would be impossible to sell bonds at this time to provide matching funds for these projects. The Technical Arts project is completely ready for construction when funds become available and the TIL project has one of three required DSA approvals. It is hoped that these two projects will be constructed at the same time to take advantage of cost savings resulting by creating a larger project.

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CONSTRUCTION PROJECTS UPDATE (continued):

Discussion ensued regarding the Department of State Architects and its role in the approval of plans for the District facilities modernization projects and the delays caused by their lack of staffing.

Ash Street Dormitory Re-roofing Project

The Ash Street Dormitory re-roofing project has been completed. Originally, it was hoped that the repair could be postponed until the facility could be remodeled completely but the roof was no longer serviceable which necessitated its replacement.

QUARTERLY FINANCIAL REPORTS - MEASURE A PROJECTS

Measure A General Obligation Bond Fund Financial Report at 6/30/09

Director of Business Services Jim Nicholas distributed and reviewed the Bond Fund Financial Report for the period ending June 30, 2009, indicating total liabilities and net assets of \$21,106,850.31 (copy attached to official minutes). A total of \$5,638,222.00 has been expended to date. Included in the report are the Statement of Net Assets, Statement of Revenues, Expenditures and Changes in Fund Balance, Statement of Cash Flows, and Reconciliation Statements (copies attached to official minutes). Mr. Nicholas also distributed and reviewed a financial analysis of the Measure A general obligation bond fund comparing the status of the revenues, expenditures and asset balances by year at June 30th 2005 through 2009 (copy attached to official minutes).

Completion Recap and Overall Budgets at June 30, 2009

Mr. Kevin Cobb, principal partner of AP Architects, distributed and reviewed the Completion Recap and Overall Budgets Reports for the WKCCD Capital Improvement Plan funded by Measure A as of June 30, 2009 (copies attached to official minutes). The report indicates a total of \$23,368,374.56 in Measure A funds expended to date with a balance remaining of \$15,966,423.09.

General Discussion

Mr. Duncan updated the group on the general status of the College including the growing enrollment, the gas voucher program and the book rental program.

ADJOURNMENT

There being no further business, Chairman Sawyer adjourned the meeting at 4:40 p.m.

Respectfully Submitted:

Shelley Klein, Secretary