

**WEST KERN COMMUNITY COLLEGE DISTRICT
CITIZENS' OVERSIGHT COMMITTEE MEETING**

May 7, 2008

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:04 p.m. by Chairman Neil Sawyer. Other Committee Members present were Andy Anderson, Fern Garratt, Don Koenig and Student Trustee Nicole Girard. Committee Members Dawn Cole and Michael Long were absent. Superintendent/President William Duncan and Secretary Shelley Klein were also in attendance.

APPROVAL OF MINUTES

On a motion by Andy Anderson, seconded by Fern Garratt and unanimously carried, the minutes of the meeting held February 6, 2008 were approved.

CONSTRUCTION PROJECTS UPDATE

Superintendent/President William Duncan presented the following project updates:

Remodel for Efficiency of Administration/Library/Learning Resource Center

Mr. Duncan announced that a tour of the facility would take place immediately following the conclusion of the meeting. Two phases of the project continue to await Department of State Architect approval. The first is the mounting of the library book stacks and the second is the exterior site work, including a ramp on the back of the building. The move into and occupation of the building will take place before the completion of the site work, but cannot take place before approval of the installation of the book stacks. The project is 85% complete.

Science Building Modernization

The Science Building project is progressing well but may not meet the targeted completion date of July 31st due to the initial delay caused by the lack of subcontractors. However, the science faculty have devised a backup plan to move into the facility room-by-room if it is completed after the beginning of the fall semester (August 25, 2008).

Chiller Plant

The project is underway. Construction of the chiller itself is complete and the equipment is waiting in Arizona for our request to have it shipped. The foundation for the main plant will be poured in the next few days. Currently the campus is receiving cooled air via a rented chiller located outside the back of the Learning Resource Center section of the RFE project.

Technical Arts Building Modernization

Discussions have taken place with the Chancellor's Office regarding the possibility of

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Construction Project Status Update (continued):

moving the construction start date back slightly to coincide with the start of the Transition to Independent Living Program project. The District is concerned about increasing costs, but with two projects under construction at one time, a stronger group of bidders might be attracted.

Transition to Independent Living Program Project

The working drawings are nearly complete on the TIL project. It is hoped that the project will be out of review by the Chancellor's Office early next spring.

Vocational Education Building Project

No new information on the Voc Ed project which is dependent upon the passage of the state bond measure in November. The project would be delayed if the bond is defeated.

Child Development Center

Site work is underway on the Child Development Center which includes earth work, installation of retaining walls, play surfaces and artificial grass. Mr. Duncan reported that he had met with representatives of the City of Taft regarding possible movement of the gas pipes at the corner of Lincoln and Ash Streets near the CDC. The City has agreed to bury the pipes eventually, but is requesting the District to design a walkway that will cross diagonally behind the pipes.

FINANCIAL REPORTS - MEASURE A PROJECTS

Measure A General Obligation Bond Fund Financial Report

Mr. Nicholas distributed and reviewed the Bond Fund Financial Report for the period ended March 31, 2008, indicating total liabilities and net assets of \$29,746,140.44 (copy attached to official minutes). Included in the report are the Statement of Net Assets, Statement of Revenues, Expenditures and Changes in Fund Balance, Statement of Cash Flows, and Reconciliation Statements and Notes. He reported that \$2,000,000 had been expended since the last report, with construction costs totaling \$15,003,104.67 to date.

Completion Recap and Overall Budgets at May 6, 2008

Mr. Duncan distributed and reviewed the Completion Recap and Overall Budgets Reports for the WKCCD Capital Improvement Plan funded by Measure A as of May 6, 2008 (copies attached to official minutes).

Facilities Capital Improvement Plan (FCIP) Revisions

Mr. Duncan reviewed various adjustments to the budgets of projects 13 through 20

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Financial Reports (continued):

(attached to Completion Recap) which will allow the District to better utilize Measure A funds as the scope of the projects evolve. He reported that, due to investments and the refinancing of the COPs (certificates of deposit), approximately \$4,000,000 in additional funding is available to allocate to the various projects of the capital improvement plan.

Tour of Remodel for Efficiency Project of Library/Learning Resource Center

A tour of the Library/Learning Resource Center took place immediately following adjournment.

ADJOURNMENT

There being no further business, Chairman Sawyer adjourned the meeting at 4:45 p.m.

Respectfully Submitted:

Shelley Klein, Secretary