

**WEST KERN COMMUNITY COLLEGE DISTRICT
CITIZENS' OVERSIGHT COMMITTEE MEETING**

May 6, 2009

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:03 p.m. by Chairman Neil Sawyer. Other Committee Members present were Andy Anderson, Fern Garratt, Michael Long and Don Koenig. Superintendent/President William Duncan and Secretary Shelley Klein were also in attendance.

APPROVAL OF MINUTES

On a motion by Don Koenig, seconded by Andy Anderson and unanimously carried, the minutes of the meeting held February 4, 2009 were approved.

CONSTRUCTION PROJECTS UPDATE

Superintendent/President William Duncan presented the following project updates:

Remodel for Efficiency of the Library/LRC/Administration Building

The Library/LRC/Administration project is complete. The Department of State Architects has recently approved the final installation of the remaining book stacks in the library. Approval had been delayed due to a change in the location of the large book stacks. And, repairs are being made to some carpet seams to improve their appearance and durability.

Science Building Remodel Project

The Science Building Modernization project is finished and final punch list items are being completed. Final installation of fixtures and media equipment is underway. The facility is not being utilized for the summer classes but it is scheduled for classes in the fall.

Campus Quad Landscaping

The plans for the quad project have been finalized and they include an amphitheater, water fountain, seating areas and shade structures. A patio area is also planned for the area outside of the Cougar Room next to the Library. Bids will be solicited immediately and a start date of July 1st is anticipated. Because the project will most likely not be finished until sometime in November, a wall will be erected next to the walkway adjacent to the Science Building to mitigate noise during construction. The heavy earthwork will be accomplished prior to the beginning of the fall semester.

Maintenance and Operations Building

The new M & O building complex will be located behind the Children's Center on the corner of Lincoln and Ash Streets. The project will be going to bid in the next few

CONSTRUCTION PROJECTS UPDATE (continued):

weeks and, because it is not subject to DSA (Department of State Architects) regulations, should be completed within six months.

Technical Arts Building & Transition to Independent Living Program Complex

Both projects are ready to begin; however, due to the state fiscal crisis it is uncertain when state matching funds will be available. It is anticipated that approval of the state bonds that would fund the match that will be on the spring ballot will not be successful. Therefore, the projects are on hold until funding becomes available.

Ash Street Dormitory Re-roofing Project

It was originally hoped that the dormitory roof would last until the entire complex could be replaced, which is not scheduled in the near future. However, its current condition is beyond repair and must be replaced at this time. A solicitation for bids will be released tomorrow.

Vocational Education Building

This project is also dependent upon state matching funds and it is currently in the same status as the Technical Arts and TIL building projects.

STEM Grant Greenhouse

Mr. Duncan briefly explained the plans for construction of a greenhouse to be located on the east end of the Science Building. The greenhouse will be totally funded by the federal STEM Grant (Science Technology Engineering and Math) funds and will provide a myriad of laboratory experiences for science students.

QUARTERLY FINANCIAL REPORTS - MEASURE A PROJECTS

Measure A General Obligation Bond Fund Financial Report 3/31/09

Mr. Nicholas distributed and reviewed the Bond Fund Financial Report for the period ending March 31, 2009, indicating total liabilities and net assets of \$22,942,146.72 (copy attached to official minutes). A total of \$21,852,579.11 has been expended to date. Included in the report are the Statement of Net Assets, Statement of Revenues, Expenditures and Changes in Fund Balance, Statement of Cash Flows, and Reconciliation Statements (copies attached to official minutes).

Vice President of Administrative Services John Griffith noted that the net assets for March 31, 2009 of \$22,442,146.72 (located on page 4 of the document) does not match

Quarterly Financials (continued):

the net assets of the same date under the reconciled fund balance on page 8. He explained that the discrepancy is due to a pending credit of \$55,300.00 which appears on page 7 under project 341 - Transition to Independent Living Center. The amount was inadvertently omitted from the year to date totals on page 4.

Completion Recap and Overall Budgets at March 31, 2009

Mr. Kevin Cobb, principal partner of AP Architects, distributed and reviewed the Completion Recap and Overall Budgets Reports for the WKCCD Capital Improvement Plan funded by Measure A as of March 31, 2009 (copies attached to official minutes). The report indicates a total of \$21,852,759.11 in Measure A funds expended to date with a balance remaining of \$17,482,218.54.

ADJOURNMENT

There being no further business, Chairman Sawyer adjourned the meeting at 4:40 p.m.

Tour of Science Building Remodel Project

A tour of the Science Building Remodel project was conducted at the conclusion of the meeting.

Respectfully Submitted:

Shelley Klein, Secretary